

PENSION COMMITTEE WORK PROGRAMME 2023/24

Timescale	Funding	Investment	Governance	Administration & Communication	Training Items #
Standing items	<ul style="list-style-type: none"> Quarterly Cashflow forecast 	<ul style="list-style-type: none"> Investment Monitoring LCIV/Pooling Update Responsible Investment Update - CAS 	<ul style="list-style-type: none"> Work programme 	<ul style="list-style-type: none"> Administration Update 	
2022/23					
Q2 2023/24 (Sep)		<ul style="list-style-type: none"> Investment Strategy Statement/Asset Allocation Review 	<ul style="list-style-type: none"> Risk Register Draft Pension Fund Annual Report 2022-23 PF Consultation update 		
Q3 2023/24 (Nov)		<ul style="list-style-type: none"> Responsible Investment Policy Review* 	<ul style="list-style-type: none"> Actuarial Tender Review 	<ul style="list-style-type: none"> Updates to member communication letters (if required) 	<ul style="list-style-type: none"> Responsible investment/climate action (in house)
Q4 2023/24 (Pending)			<ul style="list-style-type: none"> Risk Register 		<ul style="list-style-type: none"> Pooling (LCIV)
Future years					
2024/25			<ul style="list-style-type: none"> Risk Register 	<ul style="list-style-type: none"> Updates to member communication letters (if required) 	

In addition to training provided either in house or by third party organisations, all Members will be expected to register for tPR online training and complete the modules in respect of **public sector pension schemes** within 12 months of joining the Committee

*Responsible investment activities are undertaken in conjunction with BHE Board and Investment Committee.

Notes

Pensions Administration Strategy to be reviewed every 2 years. Next review: February 2025.

Future Triennial Review to be taken at same time as Investment Strategy review (2025)